

NEW PHILADELPHIA CITY COUNCIL MET IN REGULAR SESSION IN COUNCIL CHAMBERS ON JUNE 11TH, 2012 WITH PRESIDENT OF COUNCIL SAM HITCHCOCK PRESIDING. MR. HITCHCOCK OFFERED A PRAYER AND ALL IN ATTENDANCE RECITED THE PLEDGE OF ALLEGIANCE.

COUNCIL MEMBERS IN ATTENDANCE:

- MS. SANDY COX
- MS. COLLEEN ESPENSCHIED
- MR. DAN LANZER
- MR. DARRIN LAUTENSCHLEGER
- MR. ROB MAURER
- MR. JOHN ZUCAL

PRESIDENT OF COUNCIL, SAM HITCHCOCK ANNOUNCED COUNCIL MEMBER, WINNIE WALKER AND THE SAFETY DIRECTOR, GREG POPHAM ARE EXCUSED FROM TONIGHT’S COUNCIL MEETING.

MR. LANZER MADE A MOTION TO ACCEPT TONIGHT’S AGENDA. MS. COX SECONDED THE MOTION. ROLL CALL, 6 YEAS, MOTION PASSED.

MS. COX MADE A MOTION TO APPROVE THE MINUTES OF THE PREVIOUS REGULAR SESSION HELD MAY 31ST, 2012. MR. ZUCAL SECONDED THE MOTION. ROLL CALL, 6 YEAS, MOTION PASSED.

CORRESPONDENCE CLERK, PATRICIA MCKAY

1. Mayor’s Report/ Requests to Council dated June 11th, 2012
2. Board of Control Meeting Minutes from June 5th, 2012
3. New Philadelphia Auditor’s Monthly Statement of 2012 Revenue for the General Fund for the Month of May 2012
4. New Philadelphia Auditor’s Financial Statement for the Month of May 2012
5. Press Release from Mayor Taylor in regard to the Annual Farmers Market held at Tuscora Park
6. Mayor’s Monthly Statement to Council for May 2012
7. New Philadelphia Police Monthly Activity Report for May 2012
8. Finance committee Meeting Minutes from May 31, 2012

ADMINISTRATIVE REPORTS:

MAYOR’S REPORT/REQUEST.....MAYOR MICHAEL TAYLOR

- The Mayor reported that he formally engaged Clemans Nelson and Associates, the City’s Human Resource consultant to review the City’s Employee Hand Book related legislation and other related items. The result of their process will be to create a new and updated handbook for the City to follow in human resource issues. Council will eventually be asked to legislatively adopt this as it will then supersede any prior handbooks or existing related legislation. This new end product will not take precedence over any existing or future collective bargaining agreement. The Mayor reported that he had been told to expect an approximate 90 day process.
- The Mayor reported that the Clemans Nelson will be establishing and creating up to date civil service rules and regulations for the City. Currently these do not exist in any formal manner and this process will allow rules and regulations to be tailored specifically for our City as allowable under the law. The Mayor reported that he has spoken with two of the three members of the City Civil Service Commission and they were both enthusiastic and supportive of this project and have agreed to meet with Clemans Nelson to provide their input.
- Mayor Taylor announced that the Administration will work closely with Clemans Nelson in the creation of these documents and the goal is to bring a clear and concise end product to Council for adoption.
- The Mayor reported that the City held a successful Police Auction June 4th, 2012. The total raised was \$2,785.00.
- The Mayor reported the City just began the new Wellness year for our Employee Wellness Program. The Annual Health Fair was held last month and blood draws were done. There were 124 employees and /or spouses participate in the Health Fair.

The Mayor added to his report:

Because of the pending project to redo the third floor of this building so the Service Director Offices can be moved from the south side to the third floor of this building, the Work-out Weight room became an issue.

- The Mayor reported he has a very simple agreement with the Convention & Visitors Bureau which he gave to the Law Director to review.
- The issue of the Work-out Weight Room currently located on the third floor: Convention & Visitors Bureau has adequate room in their basement and have agreed to let the equipment from the work out weight room be moved into their basement.
The charge is \$1.00 per year.
The basement has keypad access code to the backdoor so once the correct employees know the code they do not have to worry about carrying a key.

The Mayor said he was very thankful to the Convention & Visitors Bureau for agreeing to do this. The Mayor feels this will be a good way to continue to allow our employees who have interest to take advantage of the equipment to maintain and improve their health.

Comment from Council Member Ms. Cox: “The update on the Civil Services, do we have any idea what the time period is going to be on that or is it after the 90 days?”

Mayor answered: “It will probably run in conjunction with this. They have some things already established and they have other staff that will work to formulate all of these. It is not just a one person operation.”

Comment from Mr. Zucal to the Mayor:

Mr. John Zucal thanked the Mayor for the article from the Times Reporter regarding the Human Resources position.

Mr. Zucal commented that many agree that this is probably something we will have to give careful consideration. Mr. Zucal asked the Mayor to look into the job descriptions other communities have such as Ashland so we can look into and research even deeper and to use as a potential aid.

SERVICE DIRECTOR.....MR. JAMES ZUCAL

The Service Director reported on the following:

The Service Director reported several small Storm Sewer Projects have begun within the city.

1. 22nd Street SE next to the Moravian Church
2. A project on Dummermuth Lane which is behind the Pizza Hut on West High
(That is the only City Lift Station for storm water that we have
So it is currently pumped out of that area onto a line on West High.
We will be putting in some curb and catch basins)
We did receive three to four quotes on every project so we competitively pursued those quotes and took the lowest and best bidder.

- The Service Director announced that the CDBG Project for this year was awarded to Newcomer Concrete Services Inc. from Norwalk, Ohio. This is the first time we have used this contractor. W. E. Quicksall checked their references and they came highly recommended.
- The Service Director reported he is in contact with Dominion East Ohio almost daily. The Dominion East Ohio Project is going well.
- The Street Department, within the City, has been doing a Pipe Line Project for storm water on Highland Avenue they are doing a great job. (That was a request to fill in an open ditch from the east side of Highland Avenue)
- The Water Department is having issues of pipe line breaks.
(Our ground is very dry and that is causing breakage of the lines)
Ed Wilson and his crew are doing a great job. They are working every day and night on the issues of pipe line breaks.
- The Wastewater Department, Jim Cappon the New Assistant is working with the crews repairing catch basins. Jim is working out well and is doing a good job.
- The Service Director complimented the Cemetery Superintendent Keith Limbacher. All of the cemeteries look nice Keith and his crews are doing a great job.
- The Service Director reported Memorial Day the park looked great and complimented Rod Miller, Park Superintendent.

AUDITORMS. BETH GUNDY.....NO REPORT

SAFETY DIRECTOR.....MR. GREG POPHAM.....NO REPORT
EXCUSED ABSENCE

TREASURERMR. DAVE JOHNSON

Mr. Johnson, Treasurer, requested Council pass Resolution 15-2012 tonight so we can expedite the new bank partner and be on schedule for July 1st, 2012 transfer.

LAW DIRECTORMR. MARVIN FETE.....NO REPORT

BOARD/COMMISSION REPORTS:

PLANNING COMMISSION.....MAYOR MICHAEL TAYLOR

Mayor Taylor announced the Planning Commission Meeting was cancelled for the month of June, there was no agenda. Pending an agenda, the Planning Commission will meet Tuesday, July 10th, 2012 at 1:00 PM in Council Chambers.

BOARD OF ZONING APPEALS.....MR. JAMES ZUCAL

Mr. Zucal announced the Board of Zoning Appeals is scheduled to meet Wednesday, June 13th, 2012 at 5:00 PM in Council Chambers there are four variance requests.

AIRPORT COMMISSION..... MR. JOHN ZUCAL

Mr. Zucal announced pending an agenda and a quorum, the Airport Commission is scheduled to meet June 12th, 2012 at 6:00 PM in the Airport Meeting Room.

PARK BOARD..... MR. DARRIN LAUTENSCHLEGER

Mr. Lautenschleger announced we are waiting for the scheduling of the June 2012 date for the Park Board Meeting.

HEALTH BOARD..... MS. SANDY COX

Ms. Cox announced that the Health Board will meet Wednesday, June 20th, 2012 at 12:00 Noon at the Health Department.

STANDING COMMITTEE REPORTS:

FINANCE COMMITTEE.MS. SANDY COX

Ms. Cox announced that the Finance Committee met this evening June 11th, 2012 at 7:15 PM for about 6 minutes to discuss Two items:

- Item 1 Resolution 11-2012 to approve the transfer of \$50,000 from the Sanitation Fund to be transferred \$25,000 to the Water Operating Fund and \$25,000 to the Sewer Operating Fund for 2012 FY. It will be put on the agenda for June 25th, 2012 and read for three readings
- Item two: Request for legislation authorizing the Service Director to advertise, receive bids and award a bid for the Blake Avenue SW Waterline Replacement Project. This will be put on the agenda for June 25th, 2012 and read for three readings.

The Mayor informed the Committee that he would like to have Ordinance 10-2012 passed this evening.

The meeting adjourned at 7:21 PM

SALARY COMMITTEEMR. JOHN ZUCAL

Mr. John Zucal requested that Council go into an Executive Session after the break following Legislative Agenda to discuss Potential Acquisition of Real Estate.

Mr. Lautenschleger moved to go into an Executive Session this evening after the break following the Legislative Agenda to discuss Potential Acquisition of Real Estate.

The motion was seconded by Ms. Espenschied.

Roll Call, 6 yeas, motion passed.

SAFETY HEALTH & SERVICE COMMITTEEMR. ROB MAURERNO REPORT

PUBLIC WORKS & ECONOMIC DEVELOPMENT COMMITTEE. MR. DARRIN LAUTENSCHLEGER

Mr. Lautenschleger announced the Public Works & Economic Development Committee will meet June 25th, 2012 prior to the regular session of council at 7:00 PM to discuss Oil/Gas Lease.

ZONING & ANNEXATION COMMITTEEMS. COLLEENNO REPORT

CONTACT & SPECIAL COMMITTEE MR. DAN LANZER.....NO REPORT

President of Council, Sam Hitchcock assigned to the Contact & Special Committee

The approval, enactment and replacement pages of Codified Ordinances.

PARKS & CEMETERY COMMITTEEMS. WINNIE WALKER....NO REPORT
EXCUSED ABSENCE

VISITOR'S COMMENTS:

NONE

READING OF ORDINANCES AND RESOLUTIONS:

ORDINANCES:

10-2012 An ordinance Amending and Adjusting the Permanent Appropriations Ordinance for the year 2012 and declaring an emergency. (1st Reading)

Motion to suspend the rules made by Ms. Cox, seconded by Mr. Zucal.
Roll call, 6 yeas, rules suspended.

Motion to vote on passage made by Ms. Cox, seconded by Mr. Lanzer
Roll call, 6 yeas, ordinance passed.

RESOLUTIONS:

10-2012 A resolution by the Council of the City of New Philadelphia, Ohio to enact a pay increase for all Full Time Non-Bargaining Unit Employees, and all Permanent Part -Time Non -Bargaining Unit Employees, except Elected Officials the City Prosecutor, and the Assistant City Prosecutors to be the amount of 3.0% increase retroactive to January 1st, 2012, and declaring an emergency. (1st Reading)

12-2012 A resolution by the Council of the City of New Philadelphia, Ohio to authorize and direct the Auditor of the City of New Philadelphia to transfer up to \$15,000.00 from the General Fund #101 to the Sidewalk Program Fund #285 and declaring an emergency. (1st Reading)

13-2012 A resolution by the Council of the City of New Philadelphia, Ohio to authorize and direct the Auditor of the City of New Philadelphia to transfer up to \$25,000.00 from the General Fund #101 to the CDBG Fund #287 and declaring an emergency. (1st Reading)

14-2012 A resolution by the Council of the City of New Philadelphia, Ohio to approve the transfer of up to \$7,500.00 from the Cemetery Endowment Fund (#812) to the Cemetery Operating Fund (#209) for the 2012 Fiscal Year. (1st Reading)

15-2012 A resolution by the Council of the City of New Philadelphia, Ohio to adopt Payroll Checking and General Checking Depository Accounts for three years commencing July 1st, 2012 and ending June 30th, 2015 (1st Reading)

Motion to suspend the rules made by Ms. Cox, seconded by Mr. Lautenschleger.
Roll call, 6 yeas, rules suspended.

Motion to vote on passage made by Ms. Cox, seconded by Mr. Lautenschleger
Roll call, 6 yeas resolution passed

COUNCIL RECESSED FROM REGULAR SESSION FOR A 7 MINUTE BREAK AT 7:51 PM.

AT 7:58 PM COUNCIL ADJOURNED FROM REGULAR SESSION INTO EXECUTIVE SESSION
AS REQUESTED BY COUNCIL MEMBER JOHN ZUCAL TO DISCUSS
POTENTIAL ACQUISITION OF REAL ESTATE.
COUNCIL RECONVENED INTO REGULAR SESSION AT 8:18PM

UNFINISHED OR OLD BUSINESS:

NONE

NEW BUSINESS

President of Council Sam Hitchcock announced that the 35th Annual First Town Days Festival will be held July 4th, 2012 through July 8th, 2012.

Thirty-five years ago, members of the New Philadelphia Park and Recreation Board along with a few other civic-minded individuals decided that it would be a great idea to stage a City festival in the park for the purpose of raising funds to restore the aging 1928 Hershel-Spillman Carousel. “The festival was such a fun event for all involved and here we are 35 years later. President of Council Sam Hitchcock remarked about the notice that everyone received in their mail box “Clash of the Titans” which is one of the scheduled events of the First Town Days Festival.

The Annual Softball Game: City Slickers vs County Terminators will be held on Saturday, July 7, 2012 at 9:00 AM at the Tuscora Park on the hill (Field #2) (The first annual softball game between the City and the County was held 15 years ago) The rotating trophy will go to the winner of the game.

President of Council Sam Hitchcock announced immediately following the City vs. County Game, the “New Philadelphia City Slickers” will be challenged by the” Dover City Sluggers.” This will be the first year for this event. A rotating trophy for this game will go to the winner.

MOTION TO ADJOURN MADE BY MS. COX AT 8:25 PM

CLERK OF COUNCIL_____

APPROVED

PRESIDENT OF COUNCIL_____