

New Philadelphia City Council

Finance Committee

Meeting Notes

February 13, 2017 – 6:30 p.m.

Present for all or portions of the meeting were the following: committee chairman Darrin Lautenschleger and committee member John Zucal; Councilmembers Aimee May, Cheryl Ramos and Kelly Ricklic; Council President Sam Hitchcock; Clerk of Council Julie Courtright; Mayor Joel Day; Service Director Ron McAbier; Auditor Beth Gundy; Law Director Marvin Fete; Safety Director Greg Popham and Human Resources Director Mary Kurtz.

ITEMS: Proposed Ordinance 4-2017, Proposed Amended Ordinance 5-2017 and City Wage Study.

PROPOSED ORDINANCE 4-2017: Mr. McAbier described the Project Year 2016 Community Development Block Grant project in the city, to be constructed in 2017. The project involves curb, sidewalk and related improvements on Fair Ave. from Ray Av. Rear NE to 5th St. NE. The total estimated cost of the project is \$133,350, but Mr. McAbier said he expects that to be up to \$30,000 less than the estimate since the street widening originally planned in the project will not be completed. The proposed ordinance would provide for the administration to seek and award contract bid for the project.

ACTION: On a motion by Mr. Zucal, seconded by Mr. Lautenschleger, the Committee voted 2-0 to add Proposed Ordinance 4-2017 to the agenda for first reading at tonight's regular session of City Council, and to recommend approval on third reading.

PROPOSED AMENDED ORDINANCE 5-2017: Chairman Lautenschleger reminded the Committee that this legislation is the annual authorization for the administration to handle seeking bids and awarding contracts for materials and supplies. In response to a question, Mr. McAbier said that no changes in the process are planned for this year.

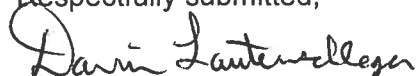
ACTION: On a motion by Chairman Lautenschleger, seconded by Mr. Zucal, the Committee voted 2-0 to add Proposed Amended Ordinance 5-2017 to the agenda for first reading at City Council's regular session on Feb. 27, 2017, and the Committee recommends that the rules be suspended and that the legislation be approved on first reading.

CITY WAGE STUDY: Mary Kurtz, city human resources director, attended the meeting and distributed an update to the "Proposed Base Salary Pay Grade Scale – Non-Bargaining" recommendations that originally had been presented to the Committee last month. Ms. Kurtz and Mayor Day said the changes in the information in presentation and recommended pay amounts were prepared after consultation with the city's new human resources consultant, Brian Mertes. Mr. Mertes is an attorney with the firm Black McCuskey Sours & Arbaugh concentrating on labor and related issues. Ms. Kurtz said that Mr. Mertes would like to meet with the Finance Committee at an upcoming meeting specifically to discuss the wage study and future steps. Ms. Kurtz also reported that position descriptions for the city's various departments are being reviewed by managers.

No action was required.

With no further business to be discussed by the committee, the meeting was adjourned at 6:56 p.m.

Respectfully submitted,



Darrin Lautenschleger
Chairman