



# **CEMETERY BOARD**

## **MEETING MINUTES**

**JANUARY 13, 2022 - 8:00 AM**

The meeting was called to order at 8:00am by Chairman Joel Day. Day thanked everyone for attending.

Present were members Mayor Day, Kelly Herron, Ron McAbier, Mitch Pace, Mark Wideman, Tim Halter, and Jim Exley

Excused: Richard Geib and Dave Frantz

Minutes from the November 11, 2021 board meeting were approved on a motion by Tim Halter and seconded by Mark Wideman. The motion passed unanimously.

### **SUPERINTENDENT'S REPORT:**

Superintendent Kelly Herron reported that he spoke to Board Member Dave Frantz and Frantz let him know that his other duties now conflict with the 8:00 a.m. meeting time and he may possibly need to resign his position on the board due to being unable to attend meetings. The board members discussed whether the meeting time could be changed to accommodate Mr. Frantz' schedule, and it was decided that the 8:00 a.m. meeting time still works best for the majority of the group.

Herron said that the fencing along Delaware Drive and the landscaping projects have been completed, along with the planting of 25 trees at Schoenbrunn Meadow Cemetery. The Superintendent is currently working with Swiss Valley Fence to have black chain link fencing installed around the rest of the cemetery by spring. He will then have photos taken in the spring when the trees are blooming for the brochure that is being created.

Superintendent Herron reported that there were 108 grave sales from May to January. This included 96 graves spaces and 12 niches. 10 burials and 3 cremations have taken place at Schoenbrunn Meadow Cemetery since it's opening in July. Herron said that monuments will begin to arrive in the spring.

Herron spoke to Service Director Ron McAbier and General Services Superintendent Ray Grewell about the removal of trees that are in bad condition as their schedule allows. He reported that a section of about 12 trees was lost at Evergreen Cemetery along the wood line during a recent windstorm. Herron also said that there was some vandalism recently at the caretaker's building, and police caught the vandals. He will follow-up with the police for insurance purposes.

Superintendent Herron said that he would provide endowment fund numbers to the board at the next meeting.

#### OLD BUSINESS:

Ron McAbier thanked the board for their work on the creation of the new cemetery. He said it was badly needed and will serve our community for the next 100 years.

Kelly Herron reported that he is still working with Chris Born on plans for the brick pillars for the front entrance of Schoenbrunn Meadow and will touch base with him for an update. Ron McAbier said that he has been working with Norm Thurman to schedule the concrete for the foundations of the pillars.

#### NEW BUSINESS:

None.

With no other business to discuss, the meeting adjourned at 8:20 am on a motion by Ron McAbier and second by Tim Halter.

Jami Bailey, Administrative Assistant