



CEMETERY BOARD

MEETING MINUTES

DECEMBER 14, 2023 - 8:00 AM

The meeting was called to order at 8:00am by Chairman Joel Day. Day thanked everyone for attending.

Present were members Mayor Day, Kelly Herron, Richard Geib, Ron McAbier, Mitch Pace, Tim Halter, and Troy Pallotto.

Excused: Jim Exley and Mark Wideman

Approval of the October 12, 2023, meeting minutes:

1st: Tim Halter

2nd: Troy Pallotto

The motion was approved unanimously.

SUPERINTENDENT'S REPORT:

Superintendent Kelly Herron presented the year-end totals to the board:

2023

- 90 burials
 - 50 full burials
 - 40 cremations
- 40 grave spaces sold
 - 33 full
 - 7 niches
- 41 foundations

2022

- 103 burials

12/14/23

- 55 full burials
 - 48 cremations
- 90 grave spaces sold
 - 69 full
 - 21 niches
- 41 foundations

In addition, 15 damaged trees were replaced thanks to Service Director McAbier.

So far this year, leaf crews have picked up about 30 tons of leaves at the City's cemeteries. The Cemetery has also been approved to purchase a new 4x4 pickup truck at the cost of \$49,835 for next year, so in addition to cemetery uses, there will be an additional plow available for snow removal. Superintendent Herron complimented how smoothly the City's snow removal process runs.

Herron has received a \$1,700 insurance check for repairs to the fence at Fair Avenue Cemetery that was damaged in a car accident.

Superintendent Herron is in the process of applying for two grants through the William G. Pomeroy Foundation. If awarded, the foundation's Special Interest Grant could help toward the cost of the Phase 2 plans at East Avenue Cemetery and the Hometown Heritage grant could aid in getting a historical marker for the Donahey family's burial site.

OLD BUSINESS:

None.

NEW BUSINESS:

The Cemetery Board members discussed options to increase lot sales at Schoenbrunn Meadow Cemetery. Ideas brought forth during the discussion included having another round of brochures placed in the city water bills, distributing brochures to area funeral homes and monument craftsmen, and having a 'sale'. It was also noted that a newspaper article on the demolition of the caretaker's building may generate interest. Superintendent Herron will research options for brochures/printing.

Service Director McAbier asked Superintendent Herron to report on the Endowment Fund total at the next board meeting. The board will also discuss the plan for the area of the caretaker's building after it is demolished.

With no other business to discuss, the meeting adjourned at 8:32 a.m. on a motion by Toy Pallotto and second by Tim Halter.

Jami Bailey, Administrative Assistant