



CEMETERY BOARD

MEETING MINUTES

JUNE 11, 2020 - 8:00 AM

The meeting was called to order by Superintendent Kelly Herron. Mr. Herron thanked everyone for attending. Present were members Mark Wideman, Jim Exley, Aimee May, Rich Geib and Tim Halter. Excused were Mayor Day, Service Director Ron McAbier, Dave Frantz and Jim Exley.

Minutes from the March 12, 2020 meeting were approved on a motion by Tim Halter and seconded by Rich Geib. Motion passed unanimously.

SUPERINTENDENT'S REPORT:

Mr. Herron reported that he is working with less summer help than in the past but praised them all for their dedication and hard work in keeping up with the workload. He reported that his department is now installing veteran markers, enabling them to generate more revenue. He also mentioned that the recent storm knocked down trees that will require clean up. He reported he had four burials scheduled for today.

OLD BUSINESS:

As for an update on the new project, Mr. Herron reported that they are one month behind schedule but are trying diligently to catch up. The garage building is up and wrapped. The siding and roof should be installed by the end of the week. The pre-bid meeting for the office building was attended by only one contractor with only one bid received. Mr. Herron reported that the city does not have to accept this bid. They want to re-bid for this part of the project. Mr. Herron stated that once the lots are laid out with corner markers in, he wants to begin selling lots. He reported his crew still needs to clean out rocks, kill weeds, and prep, seed and straw the ground. He turned away a bid to do that at a cost of \$20,000.

Superintendent Herron reminded board members that in the future, the community will be happy that this board and its members, were the ones to envision and develop the plan into future cemetery growth for the City of New Philadelphia.

Buckeye Career Center was to return in the spring but because of Covid-19, this wasn't possible therefore no quotes were received. Mr. Herron will contact AEP and Dominion as well as, when ready for water and sewer, he will be in touch with the City's Water and Wastewater departments.

After some discussion, the meeting adjourned on a motion by Mark Wideman and a second by Rich Geib.

Mary Ann Otte, Administrative Assistant

6/11/20