



CEMETERY BOARD

MEETING MINUTES
FEBRUARY 14, 2019
11:00 AM

The meeting was called to order by Mayor Joel B. Day. Present were members Mark Wideman, Rich Geib, Jim Exley, Service Director Ron McAbier and Superintendent Kelly Herron. Absent was member Tim Halter. Guest was City Council Liason Aimee May and Cemetery Consultant, Jose Castrejon.

The minutes of the board's January, 2019 meeting were unanimously approved on a motion by Jim Exley and a second by Ron McAbier.

The meeting was turned over to the Cemetery Consultant, Jose Castrejon who reviewed the goals and objectives.

Fair Ave) This could contain a columbarium niche and/or a wall, a memorial walk, a scattering garden and memorialization wall to include names and a shelter columbarium

East Ave) This could contain a mixture of uses within a small area, relocation of office to Delaware Memorial Park, removal of circular drive and replace with 8' wide walkway, include columbarium niches/walls and ground burials. Option to remodel maintenance building or remove

Delaware Drive) Part of Phase I would include an office and maintenance building, a veterans section, Curved streets with unique views and layout (i.e. parklike), entrances off Delaware Drive & 20th Street, 1st Phase could possibly hold 6,088 burials OR just put in the roads and plant a diverse collection of trees for now

There was some discussion on the following matters and ideas:

Pricing – important to know the costs to sell; the costs to build and marketing costs;

Are the city's rules and regulations sufficient;

Which cemetery should be addressed first;

Where to locate the cemetery office;

Do we pre-sell lots before the property is ready;

Themed areas

2/14/19

Mr. Castrejon said his project is complete. The city needs to determine what the next step will be. Jose is open to whatever our next step involves and will be happy to help in whatever way the city would like.

Jose did offer the video he has presented and will include wording and insertions if we provide those to him. The city is to receive the video and decide what/where on the wording. This would be a good marketing tool for the city to use and is included in the contract price. Superintendent Kelly Herron will follow up on this.

OLD BUSINESS

There was no old business to discuss.

NEW BUSINESS

There was no new business to discuss.

ADJOURNMENT

With no other business to conduct, at 12:21 pm the meeting adjourned following a motion by Dave Frantz and a second by Ron McAbier.

Mary Ann Otte
Administrative Assistant