

Civil Service Commission
City of New Philadelphia, Ohio
LEGAL NOTICE

October 24, 2023

Notice is hereby provided that the City of New Philadelphia will be conducting a civil service examination for the position of **Police Officer** in the **New Philadelphia Police Department**. The written examination will be administered on **Tuesday, January 9, 2024 at 6:00 p.m.** at the **New Philadelphia Fire Department** located at **134 Front Avenue, S.E., New Philadelphia, Ohio**. The test will be proctored by Ryan-Ramsey HR Solutions LLC of Strasburg, Ohio.

Civil Service Applications must be received by **Tuesday, January 2, 2024, 4:00 p.m.** at the administrative desk of the **Office of the Mayor, 150 East High Avenue, Suite 102, New Philadelphia, Ohio** located on the second floor of the John Knisely Municipal Building. Civil Service Applications can be obtained from the City's website or from the Mayor's Office.

Before being hired as a Police Officer by the City, all training must be completed and certification as Peace Officer in the State of Ohio must be filed with the City prior to employment. Applicants to take the examination must be at least twenty-one (21) years of age. Applicants requesting military credit must file a true and accurate copy of their DD214 discharge form.

Applicants who successfully pass the written examination will be administered a physical agility test to be scheduled at a later date.

Questions should be directed to Chief Tessa Pohovey, New Philadelphia Police Department at (330)343-4488 or Greg Popham, Safety Director, City of New Philadelphia, who can be reached at (330) 364-4491, ext.1242.

A handwritten signature in black ink, appearing to read "Kevin Milligan", is written over a horizontal line.

Kevin Milligan, Chairperson
Civil Service Commission