



City of New Philadelphia, Ohio
New Philadelphia Health District

150 East High Ave. Suite 011, New Philadelphia, OH 44663 ~ 330-364-4491 X 1208
www.newphilaoh.com/Health-Department ~ Fax 330-364-8830

04/19/2021

Public Health Nurse (PHN)

New Philadelphia City Health Department

Posting Date: April 23, 2021

The New Philadelphia City Health Department, has a full-time opening for a Public Health Nurse (PHN). The PHN participates in public health programs including immunizations, services to Children with Medical Handicaps, infectious disease control, clinical services and selected grant-sponsored programs.

Hours: Monday – Friday, 8:00a – 4:30p. *Occasional evening and weekend hours.* This position is full time at 40 hours per week.

Salary: Commensurate with experience. The New Philadelphia City Health Department offers a comprehensive benefit package including medical, vision and dental insurance (optional), enrollment in Ohio Public Employees Retirement System, and paid time off for vacation, sick leave, holidays, and personal days.

Essential Functions of the Position:

- Children and adult immunizations
- Case management of Children with chronic health issues
- Infectious disease control and investigations
- Serve as a public health resource to the community
- Independently practice within a broad scope of nursing
- TB, HIV, Hep C, and A1c testing
- Blood Pressure Checks
- Health Education and Prevention efforts
- Provide support for accreditation activities



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Minimum Experience/Qualifications:

- Qualified applicants must have a valid nursing license issued by the Ohio Board of Nursing
- Registered Nursing License (BSN preferred)
- Prior experience in public health preferred
- Must have a valid driver's license and have reliable transportation
- Must be able to provide proof of automobile insurance
- CPR certified or may be obtained after hire
- Must successfully pass a background check and drug screen
- Must have ability to use computer applications, electronic medical records, and be proficient in MS Office products
- Must have willingness to learn new skills, be adaptable/flexible
- Must have excellent customer service skills, verbal and written communication skills
- Must have excellent interpersonal relationship skills including cultural sensitivity
- Must work well with both patients and peers.

The New Philadelphia City Health Department is an equal opportunity employer.

Send cover letter and resume by mail or email to:

New Philadelphia City Health Department
Vickie Ionno RN, Health Commissioner
150 E. High Ave.
New Philadelphia, OH 44663
vionno@newphilaoh.com

The notice is being posted until May 3, 2021 or until the position is filled.