

NEW PHILADELPHIA CITY COUNCIL MET IN REGULAR SESSION IN COUNCIL CHAMBERS ON JANUARY 25<sup>TH</sup>, 2016 WITH PRESIDENT OF COUNCIL, SAM HITCHCOCK, PRESIDING. MR. HITCHCOCK OFFERED A PRAYER, AND ALL IN ATTENDANCE RECITED THE PLEDGE OF ALLEGIANCE.

COUNCIL MEMBERS IN ATTENDANCE:

MR. DEAN HOLLAND  
MR. DARRIN LAUTENSCHLEGER  
MR. ROB MAURER  
MRS. AIMEE MAY  
MRS. CHERYL RAMOS  
MR. KELLY RICKLIC  
MR. JOHN ZUCAL

EXCUSED ABSENCE: Safety Director Gregory Popham

MR. ZUCAL MOTIONED TO ACCEPT THE AGENDA  
MR. RICKLIC SECONDED THE MOTION  
7 YEAS  
THE AGENDA IS ACCEPTED

- MRS. RAMOS ADVISED: **CLERICAL ERRORS ON THE MINUTES FROM JANUARY 11, 2016 MEETING.** Page 2 under committee assignments says Councilman Rob Maurer “lives” outside city limits. the statement should read **works** outside of City limits. Also, under Appointment of Pro Tem, the Minutes should read 7 yeas instead of 6.
  
- PRESIDENT OF COUNCIL SAM HITCHCOCK ADVISED: The January 11<sup>th</sup> Council Meeting Minutes also had no report listed for the Safety, Health, and Services Committee.

MRS. RAMOS MOTIONED TO ACCEPT THE MINUTES AS AMENDED  
MRS. MAY SECONDED THE MOTION  
7 YEAS  
THE MINUTES ARE ACCEPTED AS AMENDED

**CORRESPONDENCE** . . . . . CLERK, JULIE COURTRIGHT

1. *To Council from Service Director Ron McAbier Dated January 20, 2016.* “Could you please forward to the proper City Council Committee a request for legislation that will authorize the Service Director to advertise for bids, received bids, and award the 2016 Project Year CDBG Contract. The project this year will be on Fair Avenue NE. The project includes storm sewer installation, sidewalks, drive aprons and curbing. The total cost of the project should not exceed \$108,928.13 and to be paid out of Fund 287 CDBG. The project was selected based upon a formula for low to moderate income housing areas.”
  
2. *To Council from Service Director Ron McAbier Dated January 20, 2016.* “Could you please assign to committee a request for a yearly business to advertise awarding and bidding for materials and supplies including asphalt, paving, aggregate, salts, chemicals, fuel, water pipe, and other appurtanances. If requested I will provide any needed information”
  
3. *To Council from the Ohio Municipal League Dated January 2016.* “The Ohio Municipal League is once again conducting seminars for newly elected Council Members or any other Council Member who would want to go to the seminar. The seminars are being held regionally on Saturdays. Registration forms can be found at [www.omloho.org](http://www.omloho.org) .
  
4. *To Clerk of Council Julie Courtright from Honorable Judge Edward Emmett O’Farrell Dated*

January 15, 2016 “It was an honor to participate in the swearing-in ceremony that was held on January 7, 2016 involving newly elected members of The New Philadelphia, Ohio City Council.”

5. *To Clerk of Council Julie Courtright from Clerk Tuscarawas County Commissioners Maria Lautenschleger Dated January 14, 2016. Regarding Resolution 26-2015* “County Commissioners Kerry Metzger, Chris Abbuhl, and Belle Everett voted to approve the prison agreement with the following entity for prisoner care of \$60 per day.”
  6. *To Clerk of Council Julie Courtright from Clerk of the Times Reporter Diane Hamilton Dated January 13, 2016* “The following Ordinance and Resolution were published and ran in the newspaper January 1 and 12, 2016: Ordinance 22-2015 and Resolution 27-2016.
  7. *To Clerk of Council Julie Courtright from Stacey Plybon, Financial Disclosure Analyst with The Ohio Ethics Commission, Dated January 22, 2016* “Regarding the All Elected Officials Report, Stacey wrote that she will be sending the final version very soon and attached the 2015 Worksheet and also a reminder for all administration and Council Members that the 2016 report will be available soon on the website.
- President of Council Sam Hitchcock added to the correspondence a letter that was given to Safety Director Greg Popham from Fire Chief Jim Parrish requesting a meeting of the Ambulance Committee to discuss current legislation pertaining to the Emergency Ambulance Ordinance. ( President Hitchcock assigned that request to Mr. Maurer and the Ambulance Committee. )

## **Administrative Reports.....**

### **MAYOR’S REPORT/REQUESTS ....MAYOR JOEL B. DAY**

The Mayor reported the following:

- “First of all, I want to pay a little tribute to Dale Foland. This past Saturday I attended the Memorial Service for Dale, the founder and visionary of Lauren Manufacturing, the company is now under the Umbrella of Lauren International. During his eulogy of Dale, Lauren International President Gray spoke of Foland’s success being the result of his work ethic, his passion for reading and gaining knowledge on a daily basis, his love of people and his generosity. The example he set with his life is one we should all follow. As mayor I cannot find enough words to describe what Dale Foland and Lauren has meant to this community, and will continue to mean for the future. I thank God for His blessing of bringing Dale Foland to New Philadelphia. And I would ask everyone to do the same, and to keep the Foland family and Lauren employees in your prayers.”
- If you’ve been following the news, the cities of Flint, Michigan and Sebring, Ohio are dealing with high levels of lead in their water supplies. I can assure residents that our drinking water is safe. But to relieve any fears, I have asked Service Director McAbier to report to council tonight on the testing of city water and the safety of our water distribution system.
- I have spoken with Rodney Wekkin, real estate representative for Menard’s Inc. He told me the timetable is still intact for construction of the store to begin in the spring. He said it will take 10 to 12 months to complete construction. He also told me the plan is to construct what he termed “our typical retail home improvement store.”
- The service director and I met with ODOT District 11 officials last week to discuss the traffic situation at the Bluebell Drive/West High Avenue intersection. We learned that, because the intersection lies within the New Philadelphia corporation limits, the city is responsible for any modifications to it. However, ODOT said they would assist us in discovering solutions to improve the flow of traffic. I have asked Safety Director Popham to conduct a study to determine what steps need to be taken to install crosswalks in the intersection and improve the traffic signalization

- Those department heads who have not submitted their budgets to Auditor Gundy will do so by the end of the week. She and I will then meet to begin crafting a permanent budget to bring to the Finance Committee.

SERVICE DIRECTOR .....MR. RON MCABIER

The Service Director Reported the Following:

- You have the CDBG Packets in front of you. As you see where that will be on Fair Avenue from Beaver to Ray Avenue Rear. With that the LMI Survey has been done. What we would like to do is go ahead and take that to 5<sup>th</sup> Street next year. We think we can because of the way East School looks. It's newer on that side so we're going to go that way. Next year's plan is already in, our work is done, we're ready to go from there. Our guys will have some work to do in that section beforehand, because we've got a 2 inch line, we'll have to put them onto the new 6 inch line in that section. The CDBG will have \$75,000 in the fund that's always there. We'll have to pick up the rest of that to make up the \$108,000.
- Fire Station Update: January 14<sup>th</sup> we got a conference call at Diversified Engineering. Attending were Brian Stull, Chris Bower, Fire Chief Parrish and myself. We went over the last set of drawings and made no major changes of any kind. One thing that was changed is that the electric will come in on 1<sup>st</sup> Drive instead of the other side, which will involve installing subpanels inside. With that I'd like to add, "It's easy for us to get those drawings and say go build it" I'd like to say thank you to Jim Parrish. He has done all the homework on it, from light switches to the doors.
- Concerning the Water Testing: The testing was done in 2015 on the water pipes for the lead. That's done every 3 years and it's done in 30 locations throughout the city for lead and copper. The results were all well below the limits, or action levels. We maintain certain perimeters during the process daily. I assure you that the water quality is at its best and the report is also on the website. The testing that was done in 2015 will come out in July. The one that was done in 2012 is on the website now.
- Mr. Zucal had the following question for Service Director McAbier: What's the projected date for the CDBG work that's being done on Fair Avenue?
- Mr. McAbier had this response: As soon as school is out for summer this year with a projected end date before classes resume in the fall.

SAFETY DIRECTOR.....MR. GREG POPHAM.....EXCUSED ABSENSE

AUDITOR .....MS. BETH GUNDY.....NO REPORT

TREASURER . . . . . MR. TOM GERBER.....NO REPORT

LAW DIRECTOR . . . . . MR. MARVIN FETE

- Since the last Council Meeting on January 11<sup>th</sup> I have settled two worker's compensation cases the City was involved in. I drafted a letter on behalf of the City Health Board to the County Health Board which the Board will be considering at their meeting in February. Once I receive approval on that or if there needs to be modifications to it we're going to sign it and send it off.
- Tomorrow (January 26<sup>th</sup>) I am scheduled to conduct a trial in the New Philadelphia Municipal Court as a prosecutor. We're a little short-handed in the Prosecutor's Office right now. We have one prosecutor that's on maternity leave and another one that has some health related issues due to pregnancy that are limiting her ability to be in the office. The one that's out on maternity leave will be returning in 2 weeks. The timing worked out good because the judge is on vacation right now and we have one magistrate that's out for medical reasons with

regards to a surgery. In addition to that, Wanda McEnroe has retired, a retirement party was held for her last Friday. I'm happy to announce we opened that job for bids and Rachel Ciereszewski has been awarded that position. We're very grateful to have her back in the office. She was an assistant in there for many, many years. If anybody can pick up where Wanda left off it's Rachel. To Wanda's credit she had everything done and up to date when she went out the door and made it a lot easier for us during the 2 days that we won't have an Office Manager. Rachel's going to start on Wednesday. I want to wish Wanda all the best in her future career. She's done a lot of years here in New Philadelphia.

- I represented the City as a member of the committee where I emceed the MLK events this past Monday at the First Baptist Church in Dover. Our own Dean Holland, Councilman-at-Large, did an inspirational reading that was extremely well taken and did a wonderful job.
- Each Councilperson received a copy of a draft agreement that I've prepared to open the Quaker Dome to the citizens of New Philadelphia. This is a draft agreement, it's not a final agreement. The Superintendent of New Philadelphia Schools has asked to meet with us and discuss some questions that the Board has. He's very enthusiastic about the program, very excited to open the Dome to the public. I just received an email late this afternoon, asking if the Mayor or myself would be able to meet either the morning of the 27<sup>th</sup> or 28<sup>th</sup>. They want to meet on the 28<sup>th</sup> at 12:30 and I could fit that into my schedule.
- My Office Manager who handles my Law Director's Office managerial duties as well has been out of the office. Her husband had to undergo an emergency double bypass and I ask that you keep her and her family in your thoughts and prayers. She will be returning to the office Wednesday at the latest. If you need to get ahold of me, I urge you to please contact me either by my cellphone or via email between now and Wednesday. I'm a little overwhelmed right now. I've got a lot of messages to return but I have been able to stay on top of my emails and cellphone calls.

**BOARD/COMMISSION REPORTS:**

**PLANNING COMMISSION.....MAYOR JOEL B. DAY**

Mayor Day reported the following:

The Planning Commission will be meeting on Tuesday February 9<sup>th</sup> at 1pm here at Council Chambers. We will continue to work on developing a strategy.

**BOARD OF ZONING APPEALS.....MR. RON MCABIER**

Mr. McAbier reported the following:

This month there was no meeting. Next scheduled meeting will be February 9<sup>th</sup> at 5pm here in Council Chambers.

**AIRPORT COMMISSION.....MR. JOHN ZUCAL**

Mr. Zucal reported the following:

There was no meeting of the Airport Commission in January due to a lack of quorum. However I did want to bring you up to speed on one thing. Councilmember Holland will be providing down the road probably a more detailed explanation of a committee that is now in place that supports the airport based on the recommendations of the Michael Baker Jr. Company. We do have a technical advisory committee that's been established for Harry Clever Field. They are the technical aspect of providing information to those that are on the Airport Commission as well as sharing that information with the general public. Mr. Holland did attend the first meeting as well as members of the administration on January 21<sup>st</sup>. The goal for that committee is to meet at least 4 times throughout the course of the year. Our next regularly scheduled meeting of the Airport Commission, pending an agenda and quorum, is on February 9<sup>th</sup> at 6 o'clock at the airport meeting room.

PARK BOARD.....MR. DARRIN LAUTENSCHLEGER

Mr. Lautenschleger reported the following:

The Park Board met on January 20<sup>th</sup> at the Tuscora Park Office and the minutes will be forthcoming.

HEALTH BOARD.....MRS. AIMEE MAY

Mrs. May reported the following:

The next scheduled meeting is February 10<sup>th</sup> at noon at the Health Department.

**STANDING COMMITTEE REPORTS:**

FINANCE COMMITTEE .....MR. DARRIN LAUTENSCHLEGER

Mr. Lautenschleger had no report.

SALARY COMMITTEE.....MR. JOHN ZUCAL

Mr. Zucal reported the following:

The Salary Committee met this evening at 7 o'clock in Council Chambers. Members in attendance were myself, Mr. Holland, Mr. Lautenschleger, and the alternate Mrs. May. The item for discussion was proposed by Mayor Day to look at the Income Tax Review Committee to establish membership to that. We did note that we would have one member that would be appointed by the Mayor and 2 members would come from City Council appointment. Tentatively have agreed that we would be able to provide a draft document to state what those positions would be in a very loose form so that when we do approach potential membership we'd be able to at least provide them an overview of their responsibilities and duties as well as times that prospectively we'd be meeting. We have agreed also that that decision, as far as bringing names forward will be done by the 1<sup>st</sup> meeting in March. The meeting adjourned at 7:10 tonight.

SAFETY, HEALTH & SERVICE COMMITTEE.....MR. ROB MAURER

Mr. Maurer reported the following:

The Safety, Health, and Service Committee met tonight at 7:10pm to discuss diverting fire coverage contract proceeds back into the Fire Capital Fund 420. After a brief discussion a motion was made by Mr. Ricklic to have this request approved and further township fire contract proceeds will be directed to Fire Capital Fund 420. The meeting adjourned at 7:28pm.

PUBLIC WORKS & ECONOMIC DEVELOPMENT COMMITTEE. MR. DEAN HOLLAND....NO REPORT

ZONING & ANNEXATION COMMITTEE .....MRS. CHERYL RAMOS.....NO REPORT

SPECIAL & CONTACT COMMITTEE .....MR RICKLIC.....NO REPORT

PARKS & CEMETERY COMMITTEE .....MRS AIMEE MAY.....NO REPORT

**VISITOR'S COMMENTS:**

NONE

**READING OF ORDINANCES AND RESOLUTIONS**

**ORDINANCES:**

23-2015 AN ORDINANCE BY THE COUNCIL OF THE CITY OF NEW PHILADELPHIA AUTHORIZING THE MAYOR TO ENTER INTO AN AGREEMENT WITH THE BEST PROPOSER TO REPRESENT THE CITY IN THE DEVELOPMENT OF A PARTNERSHIP FOR THE PURPOSE OF APPLYING FOR AND OBTAINING THE FY 16 CHIP PROGRAM GRANT AND TO ADMINISTER AND IMPLEMENT THE

CITY'S BUDGETED PORTION OF THE CHIP GRANT, SHOULD THIS GRANT BE AWARDED TO THE PARTNERSHIP, AND DECLARING AN EMERGENCY.  
[2<sup>nd</sup> Reading]

NO ACTION WAS TAKEN  
THE ORDINANCE WAS HELD FOR THE NEXT REGULAR MEETING OF COUNCIL  
SET FOR FEBRUARY 8<sup>TH</sup>, 2016

**UNFINISHED OR OLD BUSINESS:**

**NEW BUSINESS:**

Mr. Holland reported the following:

I've observed Council Meetings now for 4 years. In many circumstances I think we're missing some opportunities to recognize individuals, companies, governmental efforts from a Council perspective, because there's no particular place in regard to the agenda for comments from Council. I've listened to Council members try to insert something into topics that don't really fit what their interest is. I understand that a request to change the agenda format and incorporate the comments of Council would require going back to committee. I wanted to encourage that. To provide us with perhaps a 3 minute segment where we might be able to comment in regard to very positive circumstances in our community, whether it be to recognize an individual, recognize the performance of a company or whatever it might be.

President of Council Hitchcock asked Mr. Holland to take into his committee to review Sec. 121 "Rules of Council" Rule 18.

Mr. Zucal had the following comment:

I would agree with Mr. Holland. I have used these City Council meetings as a forum in the past to recognize businesses and entities. As you heard Mayor Day state earlier tonight, we're very blessed in this community to have many long-time businesses and many long-time individuals who have contributed so greatly to our community in making in a better place to live, work, and raise families. That opportunity, a very specific opportunity by members of Council to do that I think is most appropriate. I think that it's something that needs to be done in many different ways. It doesn't really fit under old business or new business, but just the opportunity for acknowledgment purposes I think is critical. I was told several years ago by a very influential member of government that cities in and of themselves, whether it be the administration as a Mayor or Council as a whole can't really create business, but you can create a culture and an environment where businesses want to be a part of your community and the more I reflect and think about that over the years there probably no truer statement when it comes to that. So therefore just simple acknowledgments like that in businesses that have been here for a number of years and contributed greatly. To be recognized by City Council I think would be most appropriate so I'm thankful to Mr. Holland and look forward to hearing what the committee has to offer in regards to that, but up front I would be a proponent to that and say that's a great idea.

Mr. Fete reported the following:

Last year I reported on a person who lived in our community who was a veteran that was living in terrible conditions, and the Chief of Police and Fire Chief took it upon themselves and worked in conjunction with myself to make sure that this individual was taken care of. He's now living healthy in a nursing home. We have another who's living in a very similar situation, living in deplorable conditions. The Mayor, Fire Chief, and Chief of Police will be addressing this tomorrow. They'll be meeting with Ryan Benedetto with the Department of Human Services, who will be helping this individual to get assistance and make sure that this person is taken care of. I raise this not to point out who these individuals are, but rather to point out as I did last year that this is a community that takes care of those in need, no matter how large or small. The Bible tells us

that as you do unto the least of my brethren, you do unto me, and I think it's a credit to our fire department as well as the police and just the city in general that we take care of our own. I just wanted to make sure that the city knew what was going on and that was recognized.

Mr. Hitchcock reported the following:

I sent an email to all of Council requesting their opinion on having our pictures taken to put on the website. Currently the Mayor's picture is on there, but there are no pictures of City Council. I was pleased with the response from all of Council. They thought the pictures were a good idea. Mr. Holland further recommended that those pictures be placed somewhere in city hall. The Mayor also thought that was a good idea. So, I've made contact with Jim Celuch with Celuch Creative and he will come up here in 2 weeks and he will be here after the meeting so probably right around 8:30pm. So, gives everyone 2 weeks to decide how they want to present themselves in pictures for the website.

Mr. Fete had this comment:

In addition to Council Members are we also doing the Law Director, Auditor, other members of the administration?

Mr. Hitchcock replied:

Well, that would be up to the Mayor. If he wants to add the rest of the administration I think that would be proper.

Mayor Day replied:

It's open to all public servants who would like to volunteer to do that.

Mr. Hitchcock replied:

We're all public servants and I think we should all be approachable and it's easier to be approachable if people know who you are.

MR. MAURER MADE A MOTION TO ADJOURN THE MEETING AT 8:05 PM

CLERK OF COUNCIL \_\_\_\_\_  
Julie Courtright

APPROVED \_\_\_\_\_

PRESIDENT OF COUNCIL \_\_\_\_\_  
Sam R. Hitchcock