

**Finance Committee Meeting**  
**Monday, June 8<sup>th</sup>, 2015**

The Finance Committee met on Monday, June 8<sup>th</sup>, 2015 at 7:05 p.m. immediately following the 7:00 p.m. public hearing in the council chambers at the Knisely Centre.

In attendance were committee members Darrin Lautenschleger, Mrs. Ramos, alternate Winnie Walker and Chair Sandy Cox.

Guests were Mayor Dave Johnson, Auditor Beth Gundy, Law Director Marvin Fete, council president Sam Hitchcock, Clerk of Council Patti McKay, council member Dan Lanzer, Treasurer Tom Gerber, Service Director Jim Zucal, Safety Director Greg Popham, Nancy Johnson, Jody Zucal, Aimee May, Dean Holland and Mark Cox. The above guests were present for all or part of the meeting.

***Item 1: Request for hotel cost for annual conference.***

On June 10<sup>th</sup> and 11<sup>th</sup> the Mayor will be attending the annual conference of the Ohio Municipal League in Perrysburg, Ohio.

Under City code we follow the IRS per diem rates for Ohio which allows \$83.00 per day for the hotel room.

The Mayor will be staying two nights at the Holiday Inn French Quarter hotel hosting the conference and the total rate is \$94.76 per night. Room rate and tax for two nights total \$189.52.

The Mayor is asking for approval of the overage of \$23.52 for his two night stay.

Mr. Lautenschleger moved to approve the request of the overage of \$23.52 and was seconded by Mrs. Ramos. The motion passed unanimously with 3 ayes. (Lautenschleger, Ramos and Cox)

***Item 2: Ordinance 11-2015 An ordinance by the Council of the City of New Philadelphia, Ohio, amending and adjusting the permanent appropriations ordinance for the year 2015 and declaring an emergency.***

INCREASE/(DECREASE) IN APPROPRIATIONS:

General – Auditor

101-0300-5-1104

General Wages

\$8,500.00

The Auditor said she was hoping to acquire a part-time person back in her office. There was a part-time person and when that person left the Auditor did not fill that position because she was trying to help with the budget. There is so much data entry and it is really overwhelming for one person to do all the accounts payable stuff. Plus this part-time person will help a little with payroll. \*The Auditor cannot help with payroll because of the union contract.

Mrs. Ramos wanted to know if the position was for this year and continuing on.

The Auditor said maybe.

Mrs. Ramos wanted to know if the position was permanent part-time.

The Auditor said yes.

The Auditor explained the position would be 20 hours a week.

Mr. Lautenschleger asked the Mayor if he had any concerns.

The Mayor responded no.

The Auditor said they are getting further and further behind without this individual and it is not fair to the other two who are in there.

Ms. Cox asked the Auditor when she would like the ordinance passed.

The Auditor responded by the end of the month.

Treasurer Mr. Gerber said when he came into his office; he was amazed at the two girls that we are talking about in payroll and general account of how hard they work. We are so fortunate to have those two people. The Treasurer said he understood why the Auditor would want some more help in the office. I really saw this in this audit of how we need some help and I would hope you would consider approving this part-time person.

Mrs. Ramos moved to place Ordinance 11-2015 on the agenda for the first reading at the next meeting (June 22) and was seconded by Mr. Lautenschleger. The motion passed unanimously with 3 ayes. (Ramos, Lautenschleger and Cox)

There being no further business Mr. Lautenschleger moved to adjourn the meeting at 7:11p.m.

Respectfully Submitted,

  
Finance Chair 6/8/15 MW