

# Finance Committee Meeting

Monday, October 12, 2015

The Finance Committee met on Monday, October 12, 2015 at 7:15 p.m. in the council chambers at the Knisely Centre.

In attendance were committee members Darrin Lautenschleger, Mrs. Ramos, alternate Winnie Walker and Chair Sandy Cox.

Guests were Mayor Johnson, Law Director Marvin Fete, council member John Zucal, council member Rob Maurer, council president Sam Hitchcock, Clerk of Council Patti McKay, council member Dan Lanzer, Mark Cox, Auditor Beth Gundy, Service Director Jim Zucal, Safety Director Greg Popham, Treasurer Tom Gerber, Aimee May and Dean Holland. The above guests were present for all or part of the meeting.

## **Item 1: Law Director's request for expenditures over IRS Per Diem.**

In October and December the Law Director will be attending two seminars as the Law Director of the City of New Philadelphia.

The first seminar will be held at the Hilton Columbus at Easton on October 15 and 16 and the topic is "**Labor & Employment Law**". The second seminar will be held in Cleveland at the Hampton Inn on December 7 and 8 and the topic is "**Local Government Law**".

Under City code the City follows the IRS per diem rates and the IRS per diem rate for Columbus is \$106.00 per day. The request is for \$222.07 per day – a *difference* of \$116.07 per day – total additional amount of \$232.14 for the two day stay.

The IRS per diem rate for Cleveland is \$119 per day. The request is for \$185.24 per day – a difference of \$66.24 per day – total additional amount of \$132.48 for the two day stay.

Mr. Lautenschleger moved to approve the total request for Columbus and Cleveland for \$364.62. Mrs. Ramos seconded the motion and passed unanimously with 3 ayes. (Lautenschleger, Ramos and Cox)

## **Item 2: Resolution 23-2015 – A resolution by the Council of the City of New Philadelphia, Ohio to authorize the New Philadelphia City Auditor to issue blanket fiscal officer certificates, up to a maximum of \$5,000.00 for each certificate (purchase order) and declaring an emergency.**

Reviewed was Resolution 23-2015 - this resolution is used during the first two or three months of the year (temporary appropriations).

Mr. Lautenschleger moved to add Resolution 23-2015 to the next agenda on October 26, 2015, recommend suspension of rules and passage on the first reading. Mrs. Ramos seconded the motion and passed unanimously with 3 ayes. (Lautenschleger, Ramos and Cox)

**Item 3: Resolution 24-2015 – A resolution by the Council of the City of New Philadelphia, Ohio to authorize the New Philadelphia City Auditor to issue blanket fiscal officer certificates, up to a maximum of \$50,000.00 for each certificate (purchase order) and declaring an emergency.**

Added was SECTION 2: Limited to goods and services such as gasoline, fuel oil, roadway materials, utilities, operating supplies, asphalt, aggregate, salt, chemicals, water pipe and appurtenances, hydrants, water meters, landfill fees and the services of certain professionals and consultants.

SECTION 2 becomes Section 3.

SECTION 3 becomes Section 4.

Mr. Lautenschleger moved to add Resolution 24-2015 (with the changes) to the next agenda on October 26, 2015, recommend suspension of rules and passage on the first reading. Mrs. Ramos seconded the motion and passed unanimously with 3 ayes. (Lautenschleger, Ramos and Cox)

BLANKET FISCAL OFFICER CERTIFICATES INFORMATION:

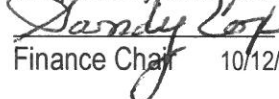
**From Audit Report:** The Ohio Revised Code Section 5705.41 (D) states that fiscal officers may prepare so-called "blanket" certificates for a sum not exceeding an amount established by resolution or ordinance adopted by the members of the legislative authority against any specific line item account over a period not extending beyond the end of the current fiscal year.

**Recommendation from State Audit Report (Rea & associates)** The City does not have an amount established by an ordinance or resolution passed by the majority of the legislative body. We recommend establishing an amount not to exceed for "blanket" certificates by an ordinance or resolution passed by a majority of the legislative body.

Note: The Auditor requested Resolution 23 and Resolution 24 be passed as an emergency on October 26, 2015.

Mrs. Ramos moved to adjourn the meeting at 7:25 p.m.

Respectfully Submitted,

  
Finance Chair 10/12/15 MW